



American Legion Auxiliary Department of California

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The Department Executive committee meeting was held via ZOOM on June 28, 2020.

President Kathie Martinez called the meeting to order to at 10:07 AM.

Roll call showed at quorum present.

The officers and Chairmen for the 2020-2021 administrative year were ratified.

The District President, 1st Vice Presidents and 2nd Vice Presidents were ratified.

The Budget was read and approved in full with the exception of the Restricted Funds section which will need more clarification and research.

Finance Chairman, Martha Romano, moved and it was accepted to retain the auditing firm of Van Sloten and Laranang CPAs, PC For the administrative year 2020-2021.

The following Units charters were accepted:

- Twin Cities Unit 313, District 5
- Bill Brinlee Unit 102, District 11
- Steele Town Unit 772, District 25

The following Units were placed on Probation:

Unit on Probation until January 2021

Unit Name #	Placed	Remain
Hopland Unit 529 - District 1	x	
Chico Unit 17 - District 4	x	
Amador Unit 108 - District 11	x	
James McDermott Unit 172 - District 11	x	
State Center Unit 511- District 14		x
Monterey Park Unit 397 - District 18	x	
Arcadia Unit 247- District 18	x	
Temple City Unit 279- District 18	x	
City of Paramount Unit 134 - District 19	x	
San Geronio Pass Unit 428 - District 21	x	
Dorie Miller Unit 639 - District 23	x	
Boron Unit 636 - District 27	x	

Richard M Nixon Unit 679 - District 29	x	
Quechan Unit 802 - District 30		x

Changes to the Girls State Code were read and the following was approved and accepted to the Girls State Code:

Girls State Code #4:

Reservation forms for Girls State will be made available on the Department Web Site and mailed by the Department Office by September 1. Units shall file a reservation with the Department Chairman annually, naming the school or schools they desire to sponsor for the next session of Girls State. Deadline date for reservations to the Department Chairman is October 1. Failure to file a reservation form by deadline date will indicate the school is being dropped and thus creating a numerical vacancy. The Department Chairman shall fill such vacancies by advising Units who have reservations on file. The application packet shall be made available on the Department Web Site by the Department Office or Chairman no later than **December 1**.

Girls State Code #8:

End of Year report forms for all committee programs shall conform with standard time frames. Unit report forms are to be sent to the District Chairman by the second Friday in April. District report forms are to be sent to the Department Chairman by May 1st. Department Chairmen reports are to be sent to their Division Chairman and the National Committee Chairman by May 15th. (2019)

Department Girls State Chairman's Responsibilities #21

The Girls State Chairman, in consultation with the Department President, shall call a meeting of the Girls State Committee to be held as soon as possible but no later than **November 1st**. The Treasurer shall attend the Girls State Committee Meeting

Overall Code change:

Change all references of girl and girls to female or females in all sections of the code.

Change all references of Girls State and Girls Nation to **ALA** Girls State and **ALA** Girls Nation.

It was moved to accept the proposal from Micro Project Management Company for the outsourcing of the data entry and reporting of Membership and the accounts receivable functions and reporting. Proposal was accepted by the DEC and the following members were approved as the Transition and implantation committee;

1. Linda Workman, Chairman
2. Ruby Kapsalis, Committee Member
3. Joan Cannon, Committee Member
4. DeeAnn Graham, Committee Member

Elizabeth Doidge was nominated and elected as Secretary for the 20-21 administrative year.

Ruby Kapsalis was nominated and elected as Treasurer for the 20-21 administrative year.

President Kathie announced that the National President's visit to California has been scheduled for; Southern visit will be March 18-21, 2021 and Nancy Brown Park was appointed Chairman. The Northern visit will be March 21-23, 2021 and Linda Workman was appointed Chairman.

There will be no Clovis workshop and dates will be determined in the near future for Department Chairmen workshops for the North – Glenda Schultz as Chairman and South- Maureen O'Brien-Sacco as Chairman.

Mid-Year DEC has tentatively scheduled for January 8-10, 2021 in Long Beach and Anita Biggs was appointed Chairman.

Junior Conference will not be held until April 2021 and the Junior Officers from 2019-20 will stay in place for the 2020-21 administrative year.

The being no further business the meeting was adjourned at 3:16 PM

Linda Workman

Department Secretary