



American Legion Auxiliary
Department of California

Travel Expense Sheet

for those called to the Department Convention Meeting

This form is to be used as a reimbursement request for those called to Convention:

Past National Presidents, District Presidents, Members of the Department Finance Committee, Girls State Director, Junior Conference Director, Hospital Representatives

Department Officers- President, Vice President, Secretary, Treasurer, Chaplain, Historian, Parliamentarian, Sargent-at- Arms, Assistant Sargent-At-Arms, Musician

Chairmen of Department Committees- Americanism, Auxiliary Emergency Fund, Children and Youth, Community Service, Constitution and Bylaws, Convention Commission, Editor, Education, Girls State, Junior Activities, Leadership, Legislative, Membership, Music, National Security, Past Presidents Parley, Poppy, Public Relations, Veterans Affairs and Rehabilitation

Appointed Chairmen- Advisory Committee, Convention, Distinguished Guest, Resolutions, Elections, Rules, Credentials, Ways and Means

Special Appointees- Two Personal Pages

To ensure that you check will be available at convention, please return to Susie Tozier at calegionauxtreas@gmail.com by June 1, 2022

Trip/Event: Department Convention Meeting

Date: June 23-26, 2022

Wyndham Hotel
9000 W. Airport Road
Visalia, CA 93277

Name: _____

Auxiliary Title: _____

Address: _____

All mileage expenses will be calculated in the Department Office using Microsoft Streets and Trips.

Signature

District # Unit #

For Office Use Only	
_____ Miles x 2 = _____ x \$.25 = _____	
Date:	June 23-27, 2021
Account:	GF62471
Check #	
Authorized by: _____	