



**American Legion Auxiliary
Dept. of California
Resolutions Bulletin #1 – December 2020**

A resolution consists of two parts: The preamble (WHEREAS) clause(s) describing the situation and the resolving (RESOLVED) clause(s) of the proposed outcome. One important thing to remember when writing a resolution is to be concise and should deal with only one subject. If any member has any creative ideas to further enhance our mission, please submit a resolution.

Dates to remember depending upon the proposed resolution:

1. Resolutions pertaining to proposed amendments that change the Constitution or Bylaws must be into Dept. Office 75 days prior to start of convention.
2. Resolutions that pertain to Finance must be into Dept. Office 60 days prior to start of convention.
3. All other resolutions must be into Dept. Office 45 days prior to start of convention with the exception of emergency resolutions, which may be presented no later than 12 p.m. of the second day of convention.

Courtesy resolutions: A resolution to express thanks and honor individuals who support our mission. At mid-year several courtesy resolutions will be presented to individuals. I encourage districts and units to present courtesy resolutions to deserving individual and/or groups as well. (See attached sample)

The official resolution form can be found on the ALA Dept. of Calif. website www.calegionaux.org. Remember to adhere to the deadlines dates and follow instructions accordingly.

Please note that no mid-year report is due for resolutions chairmen.

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