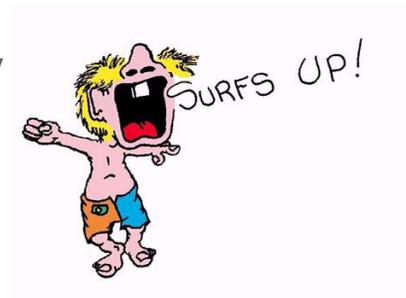




American Legion Auxiliary
Department of California
Resolution Bulletin # 2



In law, a Resolution is a written motion adopted by a deliberative body. The substance of the Resolution can be anything that can normally be proposed as a motion ... An alternate term for a resolution is a resolve.

Resolve Clause

As an organization such as United Nations or the U.S. Congress, Resolutions contain two major sections. They shall be prepared in appropriate form, beginning with a preamble, of which each clause with "Whereas" followed by statements of fact and shall conclude with a resolving clause or clauses which shall specifically set forth what statement or declaration is to receive action of the post executive committee. Such a resolving clause or clauses might contain the following leading language, depending on post rules, but to include the identification of resolving authority, the circumstances and place of the action, and the date of the action:

RESOLVED, By Post NO. 1, The American Legion, Department of (name), in regular (or special) meeting assembled in (place or date), That (etc.)

This clause should be uniform for each resolution. At National Executive Committee meetings or National Conventions, the wording is similar:

RESOLVED, by the National Executive Committee of the American Legion in regular (or special) meeting assembled in Indianapolis, Indiana on (date or dates), Each resolution should deal with one subject. That ... (etc.)

The word: That: immediately followed the resolving clause introduces the clause that is the object of the verb Resolved, it helps the reader to find the

point at which the substance of the resolution begins and should be strong and unmistakable statement of intent.

WHEREAS Clause

Although the preamble, consisting of Whereas clauses, come first the Resolution, it should be written after the resolved clause have been completed.

Once the intent of the resolution has been clearly stated, it is much easier to put together the statements needed for understanding why you wanted to write the resolution in the first place. That is, should contain a statement of fact, which is logically related to the intent of the resolution and explain and justify the need of resolution Note that each clause should stand alone as a complete sentence if the "WHEREAS "was removed and period was used in place of the semicolon at the end.

"WHEREAS "According to the American Legion's Consolidated Post Report ...(etc.) now, therefore, be it Resolved by post No.... (etc.), Department of ...in regular meeting assembled in (place and date).

Cece Harvey

Resolution Chairman

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