



American Legion Auxiliary Department of California
Constitution and Bylaws
August 2022 Bulletin

Our **Constitution and Bylaws** are the documents that guide us on all levels of our Organization (National, Department, District and Unit). The **Constitution and Bylaws** must be rewritten every ten (10) years. When rewriting you must use the Model Bylaws for both the Districts and Units that can be found on the American Legion Auxiliary, Department of California, website: www.calegionaux.org, signature pages are included.

Instructions for Submitting Rewrites

1. Unit Rewrites: Two (2) complete sets including five (5) signature pages, are required to be sent to the Department Chairman. Three (3) signature pages will be returned to the Unit and should be attached to the new Unit Constitution and Bylaws. One set is for the Unit Chairman, one set is for the District President and one set is for the District Chairman.
2. District Rewrites: Two (2) complete sets, including four (4) signature pages, are required to be sent to the Department Chairman. Two (2) signature pages will be returned to the District and should be attached to the new District Constitution and Bylaws. One is for the District President and one set is for the District Chairman.
3. All signature pages should be signed by two different people before submitting to the Department Chairman.

We have several Units that are late or that are due for rewrites this year. If you are late or due for a rewrite, you will be receiving notice after the Clovis Workshop. There seems to be a lot of confusion in this process. If you have questions or need help, please contact the Department Chairman and not the Department Secretary, she has plenty of other work to do.

Looking forward to working with all of you this year as we climb aboard Madam President Gloria's Friendship Train.

Glenda Schultz
Department of California Constitution & Bylaws Chairman
916-335-3345 cb@calegionaux.org